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STATUT

Association INSTITUTE FOR POPULATION AND DEVELOPMENT (prečišćeni tekst)

I - OPĆE ODREDBE

Član 1.

U skladu sa članom 12. Zakona o udruženjima i fondacijama Bosne i Hercegovine (u daljnjem tekstu: Zakon) ovim statutom propisuje se sljedeće:

- puni naziv, sjedište i adresa Udruženja;
- ciljevi i djelatnosti Udruženja;
- postupak za primanje i isključivanje članova;
- organi udruženja, postupak i način na koji se biraju, ovlaštenja koja imaju, kvorum i pravila glasanja, trajanje mandata, lice ovlašteno da sazove skupštinu, uslovi i način raspuštanja odnosno prestanka rada Udruženja;
- postupak za izmjene i dopune statuta, ovlaštenja i donošenje drugih opštih akata Udruženja;
- javnost rada;
- pravila za ostvarivanje, korištenje i raspolaganje sredstvima Udruženja, kao i organ koji je ovlašten za nadzor nad korištenjem tih sredstava;
- opis oblika i sadržaja pečata Udruženja i znaka Udruženja;
- zastupanje Udruženja;
- uslovi i postupak spajanja ili podjele u drugo udruženje i prestanak rada;
- postupak za raspolaganje preostalim imovinom ili drugim sredstvima, u slučaju raspuštanja ili prestanka rada Udruženja;
- podnošenje izvještaja o finansijskom poslovanju i radu Udruženja;
- ostala pitanja u vezi rada i djelovanja Udruženja u skladu sa Zakonom i ovim Statutom.

Član 2.

Association INSTITUTE FOR POPULATION AND DEVELOPMENT (u daljnjem tekstu: Udruženje) je dobrovoljna, nevladina, interesna, nestranačka organizacija, osnovana radi ostvarivanja interesa i ciljeva članova Udruženja.

Član 3.

Udruženje ima svojstvo pravne osobe i može stupati ravnopravno u pravni promet.

II - NAZIV, SJEDIŠTE I PODRUČJE DJELOVANJA

Član 4.

Puni naziv Udruženja glasi: Association INSTITUTE FOR POPULATION AND DEVELOPMENT

Skraćeni naziv Udruženja glasi: IPD

Naziv Udruženja je na engleskom jeziku pisan latiničnim pismom.

Član 5.

Sjedište Udruženja je u Sarajevu, ulica Danijela Ozme broj 12.

Član 6.

Udruženje djeluje na cijelom području Bosne i Hercegovine.

Član 7.

Udruženje može promijeniti naziv, sjedište i znak Udruženja, o čemu odluku donosi Skupština Udruženja, u skladu sa Zakonom i ovim Statutom.

III - CILJEVI I DJELATNOSTI

Član 8.

Ciljevi i djelatnosti Udruženja su:

- pružanje pomoći i savjeta u ostvarivanju i zaštiti ljudskih prava i sloboda, te jačanje zdravstvene svijesti i kulture svih ljudi s posebnim osvrtom na mlade;
- zalaganje za afirmaciju pojedinaca i grupa koje nastoje riješiti probleme vezane za seksualno i reproduktivno zdravlje i planiranje porodice;
- izrada i implementacija projekata iz oblasti: zdravlja, obrazovanja, demokratije, ekologije;
- podrška razvoju civilnog društva u demokratskim procesima kroz rasprave, otvorene debate, okrugle stolove, koji se tiču lokalnog, ekonomskog, društvenog, kulturnog, ekološkog i općeg razvoja;
- zalaganje za jačanje ljudskih prava putem afirmacije međunarodnih konvencija i afirmacije pitanja vezanih za pol;
- organizovanje, samostalno ili sa drugim subjektima, edukativnih seminara, stručnih sastanaka, konferencija, radionica, treninga, radi ostvarivanja ciljeva i djelatnosti Udruženja;
- izdavanje priručnika, knjiga, informativnih biltena, audio i video publikacija a i drugog promotivnog materijala radi ostvarivanja ciljeva Udruženja, u skladu sa Zakonom;

- uključivanje u različite lokalne i međunarodne projekte u skladu sa ciljevima i djelatnostima Udruženja;
- saradnja sa nadležnim organima i organizacijama, pravnim licima, udruženjima, asocijacijama kao i svim drugim srodnim licima u ostvarivanju njihovih prava, u skladu sa kao i svim drugim srodnim licima u ostvarivanju njihovih prava, u skladu sa postavljenim ciljevima Udruženja, kao i međunarodna saradnja;
- razmjena iskustava i informacija sa istim ili sličnim udruženjima, organima i organizacijama u zemlji i inostranstvu;
- promocija i razvoj volonterstva;
- učešće u lokalnim i međunarodnim naučno istraživačkim programima, a u cilju ostvarivanja društvenog, naučnog, tehnološkog, populacijskog i zdravstvenog razvoja i razvoja i provedbe naučno istraživačkih aktivnosti;
- zalaganje i rad na kontinuiranom provođenju monitoringa i evaluacije programa i aktivnosti značajnih za društveni napredak i razvoj, identifikacija efikasnih pristupa i programa od društvenog značaja primjenom metoda evaluacije;
- učešće i rad na sagledavanju stanja i procjene i razvoja kapaciteta institucija i organizacija u Bosni i Hercegovini u oblasti zdravstva i civilnog društva.

Član 9.

Udruženje može obavljati privredne djelatnosti koje su neposredno povezane sa ciljevima Udruženja iz člana 8. ovog Statuta (izdavanje priručnika, knjiga, informativnih biltena, audio i video publikacija, a i drugog promotivnog materijala radi ostvarivanja ciljeva Udruženja, u skladu sa Zakonom) Udruženje može obavljati nesrodne privredne djelatnosti, (privredne djelatnosti koje nisu neposredno povezane sa ostvarivanjem ciljeva Udruženja) samo preko posebno osnovanog pravnog lica u skladu sa Zakonom.

IV - ORGANIZACIJSKI OBLICI UDRUŽENJA

Član 10.

Udruženje može osnivati svoje urede, predstavništva i podružnice, izvan sjedišta Udruženja na cijeloj teritoriji Bosne i Hercegovine, i u drugim državama koje nemaju svojstvo pravnog lica. Udruženje ima svoju kancelariju sa sjedištem: Banja Luka, ulica Pave Radana broj 40, pod nazivom: Association INSTITUTE FOR POPULATION AND DEVELOPMENT - KANCELARIJA BANJA LUKA.

Član 11.

Odluku o otvaranju ureda, predstavništva i podružnica donosi Skupština Udruženja natpolovičnom većinom svih članova.

V - ČLANSTVO U UDRUŽENJU

Član 12.

Članom Udruženja mogu postati državljani Bosne i Hercegovine i strani državljani koji imaju odobren boravak u Bosni i Hercegovini pod uslovima, ako prihvate Statut i ciljeve Udruženja.

Članom Udruženja mogu postati i pravna lica registrovana u Bosni i Hercegovini, a koja učestvuju u radu Udruženja preko svojih delegiranih predstavnika.

Član 13.

Udruženje ima redovne i počasne članove bez obzira na vjersku, rasnu, stranačku i nacionalnu pripadnost. Članom Udruženja postaje se nakon procedure prijema u članstvo koju provodi posebno utemeljena Komisija za prijem u članstvo, te potpisivanjem pristupnice i dobivanjem odgovarajuće iskaznice. Evidenciju članstva utvrđuje Skupština Udruženja.

Redovni članovi Udruženja su osobe iz člana 12. ovog statuta.

Počasni članovi Udruženja mogu biti osobe koji su svojim javnim radom ili znatnom materijalnom pomoći pomagali Udruženju i njegovim članovima, te značajno propagiraju ciljeve i rad Udruženja. Status počasnog člana stječe se Odlukom Skupštine.

Član 14.

Članstvo u Udruženju je dobrovoljno.

O prijemu u članstvo odlučuje Skupština.

Članom Udruženja postaje osoba koja ispunjava propisane uvjete za učlanjenje s danom potpisivanja pristupnice.

Ispunjavanje uvjeta za prijem u članstvo, a prije potpisivanja pristupnice, provjerava Komisija za članstvo.

Članom Udruženja ne može postati osoba koja je nečasno otpuštena iz bilo kojeg Vijeća ili organizacije za koje se Udruženje zalaže kroz svoje programske ciljeve.

Član 15.

Udruženje vodi spisak svojih članova. Udruženje vodi spisak svih svojih članova i evidenciju svih članova Udruženja u elektronskoj formi ili na drugi odgovarajući način i sadrži:

- a) ime, prezime, odnosno naziv člana Udruženja, sa adresom prebivališta, odnosno sjedišta;
- b) datum pristupanja i broj pristupnice Udruženju;
- c) vrstu članstva u Udruženju i;
- d) datum prestanka članstva u Udruženju;

Popis članova Udruženja mora biti dostupan na uvid nadležnim organima na njihov zahtjev.

Član 16.

Članovi Udruženja obavezni su plaćati članarinu na osnovu odluke Skupštine Udruženja kojom se utvrđuje visina i način plaćanja članarine.

VI - PRAVA, DUŽNOSTI I ODGOVORNOSTI ČLANOVA

Član 17.

Redovni članovi Udruženja imaju pravo:

- birati i biti birani u sve organe Udruženja;
- sudjelovati u djelatnostima tih organa;
- davati prijedloge u vezi s djelatnošću tih organa i Udruženja u cijelosti;
- davati prijedloge, mišljenja i sugestije;

- da u zaštiti svojih prava koriste pomoć Udruženja;
- da izvršavaju poslove i obaveze povjerene od strane organa Udruženja;
- da predstavljaju Udruženje kad im organi Udruženja to povjere.

Član 18.

Članova Udruženja imaju obavezu:

- poštivati Statut, program i druge akte Udruženja;
- da učestvuju u aktivnostima Udruženja;
- da savjesno i odgovorno izvršavaju povjerene poslove i zadatke u vezi sa radom i aktivnostima Udruženja;
- da propagiraju djelatnost Udruženja, a posebno značaj njenih programskih ciljeva;
- da redovno izvršavaju preuzete obaveze prema Udruženju i provode odluke, stavove i zaključke organa Udruženja;
- da uredno i na vrijeme izmiruju članarinu u skladu sa odlukom Skupštine Udruženja;
- da se pridržavaju odredbi ovog Statuta;
- da informišu organe Udruženja o eventualnom neprimjerenom radu drugih članova Udruženja, a tiču se Udruženja.

Oblici odgovornosti članova će se definisati posebnim Pravilnikom koji donosi Direktor Udruženja.

VII - PRESTANAK ČLANSTVA

Član 19.

Članstvo u Udruženju prestaje:

1. Na vlastiti zahtjev, potpisivanjem izjave o istupanju iz Udruženja;
2. Isključenjem u slučaju djelovanja u suprotnosti sa ciljevima i Statutom Udruženja;
3. Smrću člana;
4. Prestankom svojstva pravnog lica člana Udruženja;
5. Prestankom rada Udruženja.

Član 20.

Svaki član Udruženja može slobodno istupiti iz članstva.

Sa odlukom člana Udruženja o istupanju iz članstva, upoznaje se Upravni odbor Udruženja, nakon čega se vrši evidentiranje istupanja.

Član 21.

Isključenje iz članstva se vrši u slučaju kada član Udruženja teže povrijedi odredbe ovog Statuta ili drugih pravila Udruženja ili ako djeluje protivno ciljevima i interesima Udruženja. Odluku o prestanku svojstva člana udruženja donosi Upravni odbor Udruženja.

Lice koje je nezadovoljno odlukom Upravnog odbora, može podnijeti žalbu Skupštini Udruženja u roku od 15 dana od dana prijema odluke. Skupština razmatra žalbu iz prethodnog stava na prvoj narednoj sjednici i na istoj donosi konačnu odluku. Svaki član Udruženja može pokrenuti postupak pred nadležnim sudom za utvrđivanje ništavnosti općeg akta Udruženja koji je donijet suprotno odredbama Statuta ili drugog općeg akta Udruženja, a najkasnije u roku od šest mjeseci od dana donošenja tog akta, u skladu sa Zakonom.

VIII - ORGANI UDRUŽENJA, NAČIN NA KOJI SE BIRAJU, OVLAŠTENJA KOJA IMAJU, KVORUM I PRAVILA GLASANJA, TRAJANJE MANDATA, LICE OVLAŠTENO DA SAZOVE SKUPŠTINU, USLOVI I NAČIN RASPUŠTANJA, ODNOSNO PRESTANKA RADA

Član 22.

Organi Udruženja su:

1. Skupština
2. Upravni odbor Udruženja
3. Direktor Udruženja

1. Skupština

Član 23.

Skupština je najviši organ Udruženja, koju čine svi redovni članovi, s jednakim pravom glasa. Radom Skupštine rukovodi Predsjednik Skupštine kojeg bira i razrješava Skupština. Mandat Predsjednika Skupštine traje četiri godine s mogućnošću reizbora.

Član 24.

Predsjednik Skupštine može biti razrješen dužnosti prije isteka mandata i to:

- na sopstveni zahtjev
- ako pravilno ne obavlja poslove i zadatke Predsjednika Skupštine;
- u drugim slučajevima predviđenim Zakonom i ovim Statutom.

Inicijativu za razrješenje Predsjednika Skupštine može dati 1/3 članova Skupštine.

Član 25.

Skupština Udruženja može biti:

- redovna,
- vanredna i
- izborna

Redovna skupština se sastaje po potrebi, a najmanje jednom u toku kalendarske godine i ima za cilj kontrolu rada putem razmatranja godišnjeg izvještaja o radu Udruženja.

Vanredna skupština saziva se izuzetno, u slučaju nepredviđenih teškoća u radu, poremećaja međuljudskih odnosa u organizaciji ili drugih okolnosti kada je ugrožen rad i vitalni interesi Udruženja.

Izborna Skupština se održava svake četiri godine.

Način rada Skupštine pobliže se utvrđuje Poslovníkom o radu Skupštine Udruženja.

Član 26.

Skupštinu saziva predsjednik Skupštine, najkasnije 15 dana prije njenog održavanja. Predsjednik je dužan sazvati Skupštinu (redovnu ili vanrednu):

- na prijedlog Upravnog odbora,
- na zahtjev 1/3 članova Skupštine.

Ukoliko predsjednik ne sazove Skupštinu u roku od 30 dana od dana primljenog zahtjeva, Skupštinu saziva predlagач.

Član 27.

Radom sjednice Skupštine rukovodi Predsjednik Skupštine.

Skupština bira zapisničara na početku rada sjednice koji vodi zapisnik.

Zapisnik mora da odražava bitan tok rada i suštinu svih odluka i stavova.

U slučaju odsutnosti predsjednika Skupštine, istog privremeno mijenja osoba koju izabere Skupštinska većina na samom zasjedanju.

Predsjednik Skupštine se:

- stara o organizovanju Skupštine i saziva njene sjednice;
- predlaže dnevni red sjednice;
- predsjedava sjednicama Skupštine;
- potpisuje akte donesene na Skupštini;
- stara se o izvršenju odluka, zaključaka i drugih akata Skupštine;
- vrši i druge poslove koje mu odredi Skupština u skladu sa Zakonom i ovim Statutom;

Član 28.

Skupština radi i odlučuje u skladu sa Statutom i Poslovníkom o radu.

Kvorum Skupštine je natpolovična većina svih članova Skupštine Udruženja.

Skupština punovažno odlučuje natpolovičnom većinom prisutnih članova Skupštine Udruženja, ukoliko ovim statutom nije drugačije određeno, odnosno da je za određena pitanja potrebna kvalifikovana većina. Glasanje na sjednici je javno, izuzev ukoliko Skupština na samoj sjednici ne utvrdi drugačije.

Član 29.

Skupština u svojoj nadležnosti donosi:

- statut Udruženja, njegove izmjene i dopune i druga opća akta određena Statutom;
- odlučuje o spajanju ili podjeli u drugo udruženje i prestanku rada Udruženja;
- imenuje i reimenuje predsjednika Skupštine, članove Upravnog odbora Udruženja, direktora Udruženja;
- usvaja godišnji program i plan rada Udruženja;
- usvaja izvještaje o radu i finansijski izvještaj koji je pripremio Upravni odbor Udruženja,
- donosi odluku o visini i načinu plaćanja članarine;
- donosi odluku o ovlaštenim licima za zastupanje Udruženja;
- usvaja završni račun;
- daje autentično tumačenje ovoga Statuta;
- djeluje kao drugostepeno tijelo u žalbenom postupku;
- donosi odluku o prestanku rada Udruženja;
- razmatra i usvaja izvještaje o radu Udruženja, koje podnosi Upravni odbor i Direktor Udruženja;
- donosi odluku o osnivanju komisija i radnih tijela Udruženja;

- donosi odluku o znaku Udruženja;
- donosi odluku o otvaranju ureda, predstavništava i podružnica u skladu sa Zakonom i ovim Statutom;
- odlučuje o proglašenju počasnih članova Udruženja;
- donosi odluku o promjeni naziva, sjedišta i znaka Udruženja;
- donosi odluku o osnivanju pravnog lica u skladu sa Zakonom;
- obavlja druge poslove koji nisu stavljani u nadležnost drugih organa Udruženja.

2. Upravni odbor

Član 30.

Upravni odbor je izvršni organ Udruženja.

Upravni odbor čini pet članova, koje bira i razrješava Skupština Udruženja iz reda svojih članova.

Upravni odbor čini najmanje 50% žena i 20% mladih ljudi.

Upravni odbor ima predsjednika Upravnog odbora, kojeg između sebe biraju članovi Upravnog odbora nadpolovičnom većinom glasova ukupnog broja prisutnih članova Upravnog odbora.

Mandat članova i predsjednika Upravnog odbora traje 4 (četiri) godine s mogućnošću reizbora, a maksimalno 12 godina (3 mandata).

Član 31.

Upravni odbor svoje sjednice održava najmanje jednom u tri mjeseca, a vanredno po potrebi.

Upravni odbor radi u sjednicama i kvorum je nadpolovična većina svih članova Upravnog odbora, a odluke donosi nadpolovičnom većinom glasova ukupnog broja prisutnih članova Upravnog odbora.

Upravni odbor i svaki njegov pojedinačni član su odgovorni Skupštini.

Član 32.

Upravni odbor obavlja sljedeće poslove:

- priprema sjednice Skupštine;
- priprema nacrt Statuta, njegove izmjene i dopune i druge akte koje donosi Skupština;
- provodi politiku, zaključke i druge odluke koje je donijela Skupština;
- upravlja imovinom Udruženja;
- daje prijedloge, mišljenja i inicijative za ostvarivanje ciljeva Udruženja;
- daje prijedlog Skupštini za imenovanje i razrješavanje dužnosti direktora Udruženja
- podnosi godišnji izvještaj o svom radu Skupštini na razmatranje i usvajanje;
- utvrđuje godišnji obračun o izvršenju plana prihoda i rashoda Udruženja i podnosi ga Skupštini na razmatranje i usvajanje;
- rješava po žalbama članova u prvom stepenu;
- prati provedbu finansijskog plana rada Udruženja i donosi odluke o upotrebi sredstava;
- priprema analize, informacije i druge materijale za Skupštinu;
- predlaže programe i planove razvoja Udruženja;
- priprema i utvrđuje izvještaj o radu za svaku kalendarsku godinu, odnosno period između dvije sjednice Skupštine i podnosi ga Skupštini na razmatranje i usvajanje;
- bira predsjednika Upravnog odbora;
- obavlja i druge poslove u skladu sa zakonom i ovim statutom i koje mu stavi u nadležnost Skupština.

Član 33.

Članovi Upravnog odbora mogu biti opozvani i prije isteka vremena na koji su izabrani i to:

- na sopstveni zahtjev;
- ako ne prisustvuju sjednici Upravnog odbora tri puta uzastopno bez opravdanih razloga;
- ako svojim radnjama u vezi sa radom Upravnog odbora ruše ugled Udruženja;
- drugim slučajevima predviđenim Zakonom, ovim Statutom i aktima Udruženja.

Član 34.

Predsjednik Upravnog odbora:

- saziva sjednice Upravnog odbora samoinicijativno ili na zahtjev najmanje jedne trećine članova Upravnog odbora i rukovodi njenim radom;
- stara se o provođenju programa rada, odluka, zaključaka i smjernica Skupštine;
- stara se o provođenju plana rada Upravnog odbora;
- sačinjava godišnji izvještaj o svom radu i podnosi ga Upravnom odboru na razmatranje i usvajanje;
- potpisuje akte koje donosi Upravni odbor;
- vrši i druge poslove koje mu odredi Skupština i Upravni odbor Udruženja.

3. Direktor Udruženja

Član 35.

Poslovima i aktivnostima Udruženja upravlja Direktor Udruženja, kojeg imenuje i razrješava Skupština, a na prijedlog Upravnog odbora Udruženja, u skladu sa ovim statutom. Mandat Direktora Udruženja je 4 (četiri) godine s mogućnošću ponovnog imenovanja.

Član 36.

Direktor je za svoj rad odgovoran Skupštini u skladu sa zakonskim propisima, ovim statutom i drugim aktima Udruženja.

Član 37.

Direktor Udruženja:

- zastupa Udruženje u pravnom prometu;
- rukovodi radom Udruženja i organizira njegov rad;
- odgovoran je za zakonitost rada Udruženja;
- odlučuje o upotrebi sredstava za realizaciju ciljeva Udruženja;
- naredbodavac je u izvršenju finansijskog plana;
- stara se o izvršenju odluka, zadataka i zaključaka Skupštine;
- nastupa u ime Udruženja u odnosima sa trećim licima;
- podnosi izvještaj o radu Skupštini;
- priprema i predlaže nacrt budžeta za rad Udruženja, Upravnog odbora i Skupštine;
- stara se o pravilnom korištenju imovine Udruženja, o urednom obavljanju materijalnog i finansijskog poslovanja, zakonitom i blagovremenom vršenju stručnih i administrativnih poslova;

- koordinira rad organa i tijela i donosi odluke o pitanjima o radu Udruženja, osim onih koji su u isključivoj nadležnosti Skupštine i Upravnog odbora;
- obavlja i druge poslove koje mu je povjerila Skupština.

Član 38.

Direktor Udruženja može biti razriješen dužnosti prije isteka vremena na koje je imenovan i to:

- na sopstveni zahtjev;
- ako pravilno ne obavlja poslove i zadatke Direktora Udruženja;
- u drugim slučajevima predviđenim Zakonom i ovim Statutom.

Direktor je ovlašten da donose odluke po svim pitanjima koja se odnose na tekuću aktivnost Udruženja, izuzev pitanja koja spadaju u isključivu nadležnost Skupštine.

Direktor Udruženja nema pravo glasa u Skupštini i Upravnom odboru.

IX - KOMISIJE I RADNA TIJELA

Član 39.

Radi svestranog razmatranja i odlučivanja o pojedinim pitanjima iz djelokruga djelatnosti Udruženja, Skupština Udruženja može obrazovati stalne ili povremene komisije. Sastav i djelokrug komisije se utvrđuje odlukom Skupštine Udruženja.

X - PRIHODI I IMOVINA

Član 40.

Prihodi Udruženja su:

- članarina;
- dobrovoljni prilozi i pokloni fizičkih i pravnih lica, kako stranih, tako i domaćih u gotovini, uslugama ili imovini bilo koje vrste;
- državne subvencije i ugovori sa državom, javnim institucijama, fizičkim i pravnim licima, kako domaćim tako i stranim;
- prihodi od kamata, dividendi, dobiti od kapitala, zakupnina, honorara i sličnih izvora pasivnih prihoda;
- prihodi stečeni kroz ostvarivanje ciljeva i aktivnosti Udruženja;
- iz drugih zakonom dozvoljenih izvora.

Član 41.

Ostvarivanje, korištenje i raspolaganje sredstvima Udruženja utvrđuje se finansijskim planom kojeg donosi Skupština Udruženja.

O korištenju sredstava, u skladu sa finansijskim planom odlučuje Upravni odbor Udruženja.

Član 42.

Nadzor nad korištenjem sredstava vrši Skupština Udruženja.

Skupština je nadležna za kontrolu svih dokumenata, koji se odnose na finansijsko poslovanje, posebno periodičnih, polugodišnjih i završnih finansijskih izvještaja.

Dokumenta iz prethodnog stava Skupština razmatra na redovnoj godišnjoj Skupštini, a ako je potrebno i vanrednoj sjednici Skupštine te iste podnosi nadležnim organima u skladu sa Zakonom i drugim propisima i ovim Statutom.

XI - OBLIK SADRŽAJA PEČATA, ŠTAMBILJA I ZNAKA UDRUŽENJA

Član 43.

Udruženje ima pečat i štambilj Udruženja.

Pečat Udruženja je okruglog oblika, promjera 3 cm sa upisanim nazivom Association INSTITUTE FOR POPULATION AND DEVELOPMENT sjedište Sarajevo i znakom Udruženja u sredini pečata.

Udruženje može imati više pečata, s tim što svaki mora biti numerisan brojevima.

O čuvanju i upotrebi pečata stara se Direktor Udruženja.

Član 44.

Udruženje ima štambilj, koji je pravougaonog oblika, dimenzija 50x25 mm i sadrži puni naziv Udruženja i sjedište, kao i prostor za upisivanje broja predmeta i datum zavođenja akta u djelovodni protokol.

Član 45.

Udruženje ima svoj znak. Znak Udruženja je u obliku triju stiliziranih slova IPD crvene boje, s tim da slovo P sa lijeve strane obuhvata polovinu slova I, a sa desne strane polovinu slova D.

XII - ZASTUPANJE UDRUŽENJA

Član 46.

Udruženje zastupa u pravnom prometu Direktor Udruženja u skladu sa ovim statutom i Zakonom.

Član 47.

U postupcima u kojima Udruženje sudjeluje kao stranka radi ostvarivanja svojih prava, dužnosti i odgovornosti pred nadležnim organima, Direktor može dati pismenu punomoć advokatu za zastupanje ili drugoj stručnoj osobi.

XIII - JAVNOST RADA

Član 48.

Rad Udruženja je javan. Javnost rada ostvaruje se neposrednim informisanjem i putem sredstava javnog informisanja za značajnije aktivnosti.

Svim članovima omogućit će se uvid u obavljanje aktivnosti na svim područjima na kojima djeluje ovo Udruženje, kao i planiranje daljnjih aktivnosti.

Član 49.

Članovi Udruženja moraju biti redovno informisani o radu Udruženja.
Za javnost rada odgovoran je Direktor Udruženja.

XIV - POSTUPAK ZA IZMJENU I DOPUNU STATUTA

Član 50.

Skupština je nadležna za donošenje Statuta, izmjene i dopune Statuta i drugih općih akata određenih Statutom.

Izmjene i dopune Statuta Udruženja usvaja Skupština, dvotrećinskom većinom glasova ukupnog broja članova.

Inicijativu za izmjene i dopune Statuta može podnijeti 2/3 članova Udruženja.

Inicijativa se upućuje Upravnom odboru koji priprema tekst nacрта za izmjene i dopune Statuta.

Član 51.

Udruženje može pored Statuta imati i druga opća akta.

Organi Udruženja donose opće akte Udruženja: pravilnike, poslovnike i odluke koji moraju biti u saglasnosti sa Zakonom i ovim Statutom.

XV - POSLOVNA TAJNA

Član 52.

Poslovnu tajnu Udruženja predstavljaju isprave i podaci čije bi saopštavanje neovlaštenom licu štetilo interesima i ugledu Udruženja, organizacijama sa kojima je Udruženje povezano, sponzorima i donatorima.

Član 53.

Poslovnu tajnu dužno je da čuvaju uposlenici, članstvo Udruženja i lice koja ima uvid u podatke koji se smatraju poslovnom tajnom u suprotnom će biti sankcionisani u skladu sa Pravilnikom o poslovnoj tajni i ostalim pratećim aktima.

XVI - NAGRADE I PRIZNANJA

Član 54.

Udruženje može dodjeljivati godišnje nagrade, te druge prigodne nagrade i priznanja koje će se utvrditi posebnom Odlukom Skupštine.

Udruženje dodjeljuje priznanje pojedincima, organizacijama ili zajednicama za zasluge u ostvarivanju programskih ciljeva Udruženja.

XVII - SPAJANJE ILI PODJELA U DRUGO UDRUŽENJE

Član 55.

Udruženje se može spojiti ili podijeliti u drugo Udruženje u skladu sa Zakonom.

Odluku iz prethodnog stava donosi Skupština dvotrećinskom većinom svih članova Skupštine Udruženja.

XVIII - NAČIN OSTVARIVANJA FINANSIJSKOG IZVJEŠTAJA I IZVJEŠTAJA O RADU

Član 56.

Skupština, na redovnoj godišnjoj sjednici usvaja Finansijski izvještaj i Izvještaj o radu Udruženja, za prethodnu godinu.

Udruženje je dužno da uredno vodi poslovne knjige u skladu sa opšte prihvaćenim računovodstvenim principima i da sastavlja finansijske izvještaje u skladu sa relevantnim zakonima.

Član 57.

U sjedištu Udruženja, u rokovima utvrđenim zakonom ili odlukama Skupštine obavezno se čuvaju sljedeći dokumenti:

- Statut;
- godišnji obračun poslovanja Udruženja sa bilansom stanja i uspjeha;
- zapisnici i odluke Skupštine, Upravnog odbora i Direktora Udruženja;
- akti tekuće korespondencije i drugi akti vezani za rad i poslovanje Udruženja.

Član 58.

Udruženje može prestati sa radom dobrovoljno na osnovu odluke Skupštine ili po sili zakona.

Inicijativu za prestanak rada Udruženja može dati 1/3 članova Udruženja, u slučaju:

- ako je proteklo dvostruko više vremena od vremena za održavanje Skupštine utvrđenog ovim statutom, a Skupština Udruženja nije održana,
 - da se broj članova Udruženja smanji ispod broja tri, a nadležni organ Udruženja u roku od tri mjeseca od nastupanja ove okolnosti ne donese odluku o prijemu novih članova Udruženja;
- Odluku o dobrovoljno prestanku rada donosi Skupština udruženja dvotrećinskom većinom svih članova Skupštine Udruženja.

Odlukom iz prethodnog stava Skupština imenuje likvidatora Udruženja.

Istovremeno Skupština donosi plan likvidacije Udruženja, kojim se utvrđuje raspored imovine, prava i obaveze Udruženja u skladu sa Zakonom i ovim statutom, s tim što je prethodno obavezno izmiriti zakonske i ugovorne obaveze.

Član 59.

Preostala imovina, nakon podmirenja obaveza će se dodijeliti drugom udruženju, koje obavlja istu ili sličnu statutarnu djelatnost, a na osnovu odluke Skupštine Udruženja.

Član 60.

Udruženje prestaje sa radom po sili Zakona u skladu sa članom 51. a) Zakona.

XIX - ZAVRŠNE ODREDBE

Član 61.

Tumačenje odredbi ovog Statuta daje Skupština Udruženja.

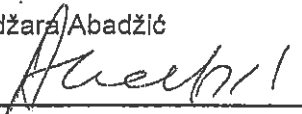
Član 62.

Statut – prečišćeni tekst, stupa na snagu danom posljednje izmjene ovjerene od strane Ministarstva pravde od 12.11.2021.godine.

Broj: 02/21
Sarajevo, 12.11.2021. godine

Predsjednica Skupštine,

Nidžara Abadžić



O V J E R A V A
Ministarstvo pravde
Bosne i Hercegovine

Broj: UP09-07-1-1080/17
Sarajevo, 28.06.2017. godine



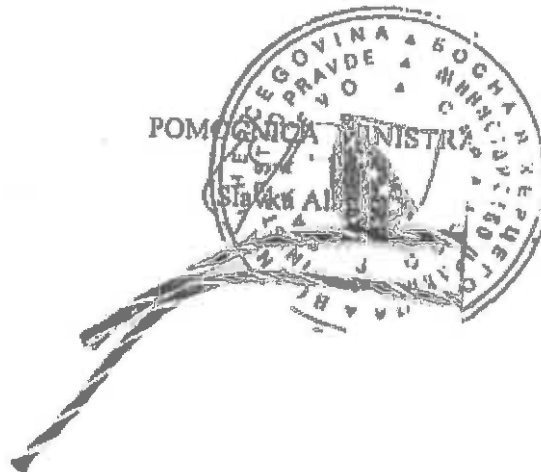
OVJERAVA
Ministarstvo pravde
Bosne i Hercegovine

Broj: UP09-07-1-1044/21
Sarajevo, 30.4.2021. godine



OVJERAVA
Ministarstvo pravde
Bosne i Hercegovine

Broj: UP09-07-1-1715/21
Sarajevo, 13.07.2021. godine



OVJERAVA
Ministarstvo pravde
Bosne i Hercegovine

Broj: UP09-07-1-2511/21
Sarajevo, 12.11.2021.godine

POMOĆNICA MINISTRA
Slavka Alagić



Consolidated text of the Statute of the Association INSTITUTE FOR POPULATION AND DEVELOPMENT includes the Statute of the Association XY adopted at the meeting of General assembly of 19.05.2017, certified by the Ministry of Justice of BiH number: UP09-07-1-1080/17 dated 28.06.2017, the Decision on changes and amendments of the Statute of the Association XY dated 16.03.2021. certified by the Ministry of Justice of BiH number: UP09-07-1-1044/21 dated 30.04.2021, the Decision on changes and amendments of the Statute of the Association INSTITUTE FOR POPULATION AND DEVELOPMENT dated 21.06.2021, certified by Ministry of Justice of BiH number: UP09-07-1-1715/21 dated 13.07.2021, the Decision on changes and amendments of the Statute of the Association INSTITUTE FOR POPULATION AND DEVELOPMENT number 01-3-21 dated 27.10.2021, certified by Ministry of Justice of BiH number: UP09-07-1-2511/21 dated 12.11.2021, in which it is indicated the time when they become effective

STATUTE of
Association INSTITUTE FOR POPULATION AND DEVELOPMENT
(consolidated text)

I - GENERAL PROVISIONS

Article 1

Pursuant to Article 12 of the Law on Associations and foundations of Bosnia and Herzegovina (hereinafter: the Law), this Statute stipulates the following:

- full name, seat and address of the Association;
- objectives and activities of the Association;
- procedure for receiving and excluding members;
- bodies of association, procedure and the manner in which they are elected, authorizations they have, quorum and voting rules, duration of term of office, the person authorized to convene general assembly, conditions and the manner of dissolution and termination of work for the Association;
- procedure for amendments of the Statute, authorization and issuance of other general acts of the Association;
- publicity of work;
- rules for exercising, use and disposal of funds of the Association, as well as the authority authorized for the supervision over use of those funds;
- description of shape and contents of the seal of the Association and the sign of the Association;
- representation of the Association;
- conditions and procedure of merging and/or division into other Association and termination of work;
- procedure for disposal of the remaining assets or other funds, in the case of termination of work of the Association;
- submission of reports on the financial business operations and the work of the Association;
- other issues regarding the functioning and activities of the Association in accordance with the Law and this Statute.

Article 2

The Association INSTITUTE FOR POPULATION AND DEVELOPMENT (hereinafter: the Association) is a voluntary, non-governmental, interest, non-partisan organization which has



been established for the purpose of achieving the interests and objectives of the members of the Association.

Article 3

The Association has the capacity of the legal entity and can equally enter into legal transactions.

II - NAME, SEAT AND SCOPE OF WORK

Article 4

The full name of the Association reads: **Association INSTITUTE FOR POPULATION AND DEVELOPMENT**

The shortened name of the Association reads: **IPD**

The name of the Association is in English language and it is written in Latin letters.

Article 5

The seat of the Association is in Sarajevo, street Danijela Ozme No.12.

Article 6

The Association operates in the entire territory of Bosnia and Herzegovina.

Article 7

The Association may change the name, seat and sign of the Association by the decision of the General Assembly of the Association and in accordance with the Law and this Statute.

III - OBJECTIVES AND ACTIVITIES

Article 8

The objectives and activities of the Association are:

- Offering assistance and advice in the implementation and protection of human rights and freedoms, and strengthening of health awareness and culture of all people, with special emphasis on youth;
- advocating for affirmation of individuals and groups who are trying to solve problems related to sexual and reproductive health and family planning;
- making and implementation of projects in the following fields: health, education, democracy, ecology;
- Support to the development of civil society in the democratic processes through discussions, open debates and roundtables that concern local, economic, social, cultural, ecological and general development;
- advocacy to strengthening human rights through affirmation of international conventions on issues related to gender;
- Organization of, independently or with other entities, educational seminars, professional meetings, conferences, workshops, and training for the purpose of the achievement of goals and activities of Association;



- Issuance of handbooks, books, informative bulletins, audio and video publications and other promotional material for the purpose of achievement of goals of the Association, in accordance with the Law;
- Involvement in different local and international projects in accordance with the goals and activities of the Association;
- Cooperation with the competent authorities and organizations, legal entities, associations and all other related entities in the process of implementation of their rights, in accordance with the set goals of the Association, as well as international cooperation;
- Exchange of experiences and information with similar associations, bodies and organizations in the country, and abroad.
- promotion and development of volunteering;
- participation in local and international scientific research programs, with the aim of achieving social, scientific, technological, population and health development as well as development and implementation of scientific research activities;
- commitment and work on continuous implementation of monitoring and evaluation of program and activities significant for the social progress and development, identification of effective approaches and programs of social importance by the application of methods of evaluation;
- participation and work on understanding the situation and assessment and development of capacities of institutions and organizations in the field of healthcare and civil society.

Article 9

The Association may perform economic activities which are directly related to the objectives of the Association under Article 8 of this Statute (issuance of handbooks, books, informative bulletins, audio and video publications as well as other promotional material for the purpose of the achievement of objectives of the Association, in accordance with the Law).

The Association may perform unrelated economic activities (economic activities which are not directly related to the achievement of objectives of the Association) only through a specially established legal entity in accordance with the Law.

IV - ORGANIZATIONAL FORMS OF ASSOCIATION

Article 10

The Association may establish its offices, representative offices, and subsidiaries, outside of the seat of the Association in the entire territory of Bosnia and Herzegovina, as well as other countries which do not have the capacity of legal entity.

The Association has its office with the headquarters in: Banja Luka, Pave Radana Street No. 40, entitled: Association INSTITUTE FOR POPULATION AND DEVELOPMENT - OFFICE BANJA LUKA.

Article 11

General assembly of the Association issues a Decision on opening offices, representative offices and subsidiaries by simple majority of all members.

V - MEMBERSHIP IN ASSOCIATION

Article 12



Citizens of Bosnia and Herzegovina, and foreign nationals who have been granted residence in Bosnia and Herzegovina, may become members of the Association provided that they accept the Statute and objectives of the Association.

Legal entities registered in Bosnia and Herzegovina can become members of the Association, and that participate in the work of Association through their delegated representatives.

Article 13

The Association has full-time and honorable membership regardless of religious, race, party and national affiliation. A person becomes a member of the association upon the procedure of acceptance in membership that is carried out by a specially established Commission for admission into membership, and upon signing of the application form and obtaining of adequate card. Records of members is determined by the General Assembly of the Association.

Full-time members of the Association shall be persons referred to under Article 12 of this Statute.

Honorable members of the Association may be persons who, through their public work or significant financial assistance, helped the Association and its members, and who significantly promote the objectives and the work of the Association.

The status of an honorable member is acquired by the decision of the General Assembly.

Article 14

Membership in the association is voluntary.

The General Assembly decides on admission into membership.

A person who meets the prescribed conditions for membership shall become a Member of the Association on the day of signing of the application form.

The Membership Commission checks whether the conditions for membership have been met, before signing of the application form.

A member of the Association cannot become a person who has been dishonorably discharged from any council or organization, for which organization the Association advocates through its program objectives.

Article 15

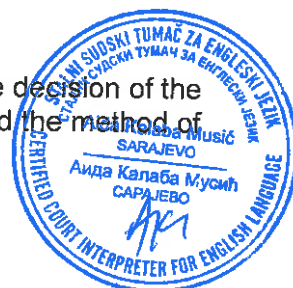
The Association shall keep a list of its members. The Association keeps a list of all its members and records of all members of the Association in electronic form or in some other appropriate manner and it consist of:

- a) name, last name, and/or name of a member of the Association with the address of residence, and/or seat;
- b) date of joining and number of access card in the Association;
- c) type of membership in the Association and
- d) date of termination of membership in the Association;

The list of members of the Association must be available for insight to competent authorities at their request.

Article 16

Members of the Association are required to pay membership fee based on the decision of the General Assembly of the Association by which are determined the amount and the method of payment of membership fee.



VI - RIGHTS, DUTIES AND RESPONSIBILITIES OF MEMBERS

Article 17

Full-time members of the Association have right to:

- elect or be elected to all bodies of the Association
- participate in the activities of those bodies
- give proposals concerning the activity of those bodies and associations in entirety
- give suggestions, opinions
- ask for assistance of the Association to protect their rights
- to execute all duties and obligations entrusted to them by relevant bodies of the Association
- represent the Association when asked to do so by the Association bodies.

Article 18

Members of the Association have the obligation to:

- abide by the Statute, program and other acts of the Association
- participate in the activities of the Association;
- conscientiously and responsibly perform their duties and tasks related to the operations and activities of the Association
- promote the activities of the Association, especially the significance of program objectives;
- regularly execute undertaken obligations towards the Association and implement the decisions, attitudes and conclusions of Association's bodies ;
- timely and properly pay their membership fee in accordance with the decision of the General Assembly of Association;
- comply with the provisions of this Statute;
- inform the bodies of Association of the possible inappropriate actions of other members of the Association, that concern the Association.

Forms of responsibility of members shall be defined by the special Rulebook issued by the Director of the Association.

VII - TERMINATION OF MEMBERSHIP

Article 19

The Membership in the Association shall cease:

1. At the member's own request, by signing of a statement of relinquishment of membership from the Association;
2. By expulsion in case of activities that are contrary to the objectives and the Statute of the Association;
3. by death of a member;
4. by termination of the capacity of legal entity of a member the Association;
5. by termination of operations of the Association.

Article 20

Each member of the Association shall be free to relinquish membership. The Management Board of the Association shall be informed of the decision of a member to relinquish membership, after which the relinquishment of membership is recorded.



Article 21

Exclusion from membership is performed when a member of the Association seriously violates the provisions of this Statute or other rules of the Association or if he/she acts contrary to the objectives and interests of the Association. The Management Board of the Association decides on termination of capacity of a member of the Association.

A person who is dissatisfied with the decision of the Management Board may lodge a complaint with the General Assembly of the Association within 15 days from the day of receiving of that decision.

The Assembly shall consider the appeal referred to in previous paragraph at its first next meeting and decide on that matter. Every member of the Association may launch a procedure before the competent court to determine that the general act of the Association is null and void, that it was issued contrary to provisions of the Statute or other general act of the Association, and no later than six months of the day of issuance of that act, in accordance with the Law.

VIII - BODIES OF ASSOCIATION, THE MANNER IN WHICH THEY ARE ELECTED, AUTHORIZATIONS THEY HAVE, QUORUM AND VOTING RULES, DURATION OF TERM OF OFFICE, THE PERSON AUTHORIZED TO CONVENE GENERAL ASSEMBLY, CONDITIONS AND THE MANNER OF DISSOLUTION AND TERMINATION OF WORK FOR THE ASSOCIATION

Article 22

The bodies of the Association include:

1. The General Assembly
2. The Management Board of Association
3. The Director of Association

1. General Assembly

Article 23

The General assembly is the highest body of the Association, consisting of all full-time members, with equal voting rights.

The General Assembly is managed by the Chair of the General Assembly, who is elected and dismissed by the General Assembly.

The term of office of the Chair of the General Assembly lasts four years with the possibility of re-election.

Article 24

The Chair of the General Assembly may be dissolved of his/ her duties before the expiry of term of office, specifically:

- At personal request
- if he/she fails to perform tasks and duties of the Chair of the General Assembly properly;
- in other cases stipulated by the Law and this Statute.

The initiative for the dissolution of duty of the Chair of the General Assembly may be submitted by 1/3 of the General Assembly members.

Article 25

The General Assembly of the Association can be:



- regular,
- extraordinary and
- electoral

Regular assembly meets when necessary, minimum once during the calendar year, with the aim of controlling the work by analyzing the annual report of the work of the Association.

Extraordinary assembly is convened exceptionally, in case of unpredicted difficulties in work, disturbance of interpersonal relationships in the organization or other circumstances when the operations and vital interests of the Association are compromised.

Electoral Assembly is held every four years.

The manner of work of the General assembly is closely determined in the Rules of Procedure of the General Assembly of the Association.

Article 26

The General assembly is convened by the Chair, no later than 15 days before it takes place.

The Chair is obliged to convene the General Assembly (regular or extraordinary):

- at the proposal of the Management Board; or
- at the request of 1/3 of the members of the General Assembly.

If the Chair does not convene the Assembly within 30 days of received request, the General Assembly shall be convened by the proposer.

Article 27

The Chair of the General Assembly manages the work of the General Assembly.

The General Assembly elects a Record-taker at the beginning of the session that keeps the Minutes.

The minutes must reflect the substantial course of work and the essence of all decision and attitudes.

In the absence of the Chair of the General Assembly, he/she shall be temporarily substituted by a person elected by the majority of the Assembly.

The Chair of the General Assembly:

- is responsible for the organization of the General Assembly and convenes its sessions
- proposes agenda for the session
- presides the sessions of the Assembly
- signs acts issued at general assembly
- is responsible for execution of decisions, conclusions and other acts of the General Assembly;
- performs other duties defined by the General Assembly in accordance with the Law and this Statute.

Article 28

The General Assembly functions and decides in accordance with the Statute and Rules of Procedure.

The quorum of the General Assembly is a majority of all members of the General Assembly of the Association.

The General assembly takes decisions by majority of votes of the present members of the General Assembly of the association, unless this Statute provides otherwise, that is for some reasons it is necessary qualified majority.

Voting at the sessions is public, unless the General Assembly decides differently at the session.



Article 29

The General Assembly within its competence issues the following:

- The Statute of Association, its amendments and other general acts determined by the Statute,
- Decides on joining or division with other associations and termination of the work of the association,
- Appoints and reappoints the President of the General Assembly, members of the Management board of the Association, the director of the Association;
- adopts the annual program and plan of work of the Association;
- adopts reports of work and financial statements prepared by the Management Board of the Association;
- makes decisions on the amount and the manner of payment of membership fees;
- makes decisions on authorized persons for the representation of the Association;
- adopts the final statement;
- provides authentic interpretation of this Statute;
- acts as Second-Instance body in the appellate procedure;
- makes a decision on the termination of the work of the Association;
- considers and adopts reports on the work of the Association, which are submitted by the Management Board and the Director of the Association;
- makes a decision on the establishment of commissions and working bodies of the Association;
- makes decisions on the sign of the Association;
- makes decisions on opening of offices, branches and subsidiaries in accordance with the Law and with this Statute;
- decides on the appointment of honorary members of Association;
- makes decisions on changing the name, seat and sign of the Association;
- makes decisions on establishing of the legal entity in accordance with the Law,
- performs other duties which are not in the competence of other bodies of the Association.

2. Management Board

Article 30

The Management Board is the executive body of the Association.

The Management Board consists of five members, who are elected and dissolved of duty by the General Assembly of Association from within its members.

Minimum 50% of women and 20% are young people form the Management Board.

The Management Board has the President, who is elected by members of the Management Board by a majority of votes out of total number of present members of the Management Board.

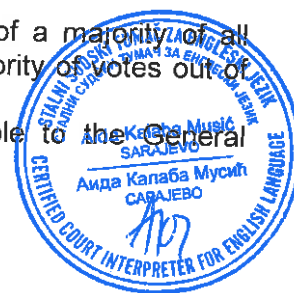
The term of office of members and President of the Management Board is four (4) years with a possibility of reelection, and maximum 12 years (3 terms of office)

Article 31

The Management Board holds meetings at least once every three months, and extraordinary meetings take place when necessary.

The Management Board works in sessions and quorum is made out of a majority of all members of the Management Board, and decisions are made by a majority of votes out of total number of present members of the Management Board.

The Management Board and each single member shall be responsible to the General Assembly.



Article 32

The Management Board performs the following operations:

- prepares meetings of the General Assembly
- prepares drafts of the Statute, its amendments and other acts that the General Assembly issues;
- implements policies, conclusions and other decisions issued by the General Assembly;
- manages the assets of the Association;
- gives proposals, opinions and initiatives for the achievement of objectives of the Association;
- gives proposals to the General Assembly for the appointment and dismissal of the Director of the Association;
- submits annual report on its work to the General Assembly for consideration and adoption;
- determines the annual calculation of execution of plan of income and expenditure of the Association and submits it to the General Assembly for consideration and adoption;
- decides on appeals of members in the first instance;
- follows the implementation of the financial plan of the Association and makes decisions on the use of the assets;
- prepares analyses, information and other materials for the Assembly;
- recommends programs and development plans of the Association;
- prepares and establishes the report on work for each calendar year, i.e. period between two meetings of the General Assembly and submits it to the General Assembly for consideration and adoption;
- elects the President of Management Board ;
- performs other duties in accordance with the Law and with this Statute and for which it becomes authorized by the Assembly.

Article 33

Members of the Management Board can be recalled before the expiry of time that they were elected for:

- at personal request;
- if they do not attend the meetings of the Management Board three times consecutively without justified reasons;
- if their actions related to work of the Management Board tarnish the reputation of the Association;
- in other cases prescribed by the Law, this Statute and/or acts of Association.

Article 34.

The President of the Management Board:

- convenes sessions of the Management Board on his/her own initiative or at the request at least of one-third of members of the Management Board and manages its work;
- ensures the implementation of program work, decisions, conclusions and guidelines of the General Assembly;
- ensures the implementation of plan of work of the Management Board;
- makes annual report of its work and submits it to the Management Board for consideration and adoption;
- signs the documents issued by the Management Board;
- performs other works assigned by the General Assembly and the Management Board of the Association.



3. Director of the Association

Article 35

The Director of Association manages all operations and activities of the Association, and he/she is appointed and dismissed by the General Assembly, at the proposal of the Management Board of the Association, in accordance with this Statute.

The term of office of Director of the Association is four (4) years with a possibility of re-appointment.

Article 36

The Director shall be responsible for his/her work to the General Assembly in accordance with legal regulations, with this Statute and with the other acts of the Association.

Article 37

The Director of the Association:

- represents the Association in legal transactions;
- manages the work of the Association and organizes its work;
- is responsible for the legality of the work of the association;
- decides upon the use of assets of the Association for the achievement of objectives of the Association;
- gives orders for the execution of the financial plan;
- ensures the execution of decisions, tasks and conclusions of Assembly;
- acts on behalf of the Association in relations with third parties;
- submits the report on the work of the Association to the Assembly;
- prepares and proposes the draft of the Budget for the work of the Association, Management Board and General Assembly;
- ensures proper use of assets of the Association, proper performance of financial operations, legal and timely carrying out professional and administrative operations;
- coordinates work of bodies and authorities and makes decisions on issues related to the work of the Association, except ones which are under the exclusive jurisdiction of the General Assembly and Management Board ;
- performs other duties assigned by the General Assembly.

Article 38

The Director of the Association may be dissolved of his /her duty before expiry of his/her term of office:

- at personal request;
- if he/she fails to properly perform the tasks and duties of Director of the Association;
- in other cases prescribed by the Law and by this Statute.

The Director is authorized to make decisions on all issues that refer to current activities of the Association, except for issues that fall within the exclusive jurisdiction of the General Assembly.



The Director of the Association shall have no right to vote in the General Assembly and Management Board.

IX - COMMISSIONS AND WORKING BODIES

Article 39

The General Assembly of the Association may form permanent or temporary commissions, for the purpose of comprehensive consideration and deciding on particular issues under the scope of activities of the Association.

Composition and scope of the Commission are defined by the decision of the General Assembly of the Association.

XI - INCOMES AND PROPERTY

Article 40

Incomes of the Association include:

- membership fees;
- voluntary contributions and gifts of natural persons and legal entities, both foreign and local in cash, services or property of any kind;
- state subsidies and agreements with the state, public institutions, natural persons and legal entities, both foreign and local
- incomes from interests, dividends, profit from capital, rents, fees, and similar sources of passive income;
- incomes gained through achievement of objectives and activities of the Association;
- from other legally allowed sources.

Article 41

Generating, use and disposal of assets of the Association is determined by the financial plan which is issued by the General Assembly of the Association.

The Management Board of the Association decides on the use of assets in accordance with the financial plan.

Article 42

Supervision over the use of assets is carried out by the General Assembly of the Association. The General Assembly is competent for the control of all documents that refer to financial business operations, especially periodical, semi-annual and final financial statements. The General Assembly considers documents mentioned in the previous paragraph at the regular annual session of the Assembly, and if it is necessary at the extraordinary session of the General Assembly and then submits them the competent bodies in accordance with the Law and other regulations and this Statute.

XI - FORM OF CONTENT OF STAMP/SEAL AND SIGN OF THE ASSOCIATION

Article 43

The Association has the seal of the Association.



The seal of the Association is round with diameter of 3 cm, with entered name of the Association INSTITUTE FOR POPULATION AND DEVELOPMENT, seat in Sarajevo and the sign of the Association is in the middle of the seal.

The association can have several seals, given that each one has to be numbered.

The Director of the Association controls the keeping and use of the seal.

Article 44

The Association has a stamp, which is rectangular, with a dimension of 50x25 mm and contains the full name of the Association and the seat, with a space for writing of a number of cases and the date of entry in the reference protocol.

Article 45

The Association has its own sign. The sign of the Association is in the form of three stylized letters IPD, in red color. Letter P on the left side encompasses the half of letter I, and on the right side it encompasses the half of letter D.

XII - REPRESENTATION OF THE ASSOCIATION

Article 46

The Director of the Association legally represents the Association in accordance with this Statute and the Law.

Article 47

In procedures in which the Association participates as a party in order to exercise their rights, duties and responsibilities before the competent authorities, the Director may give written power of attorney to a lawyer for representation or to other qualified person.

XIV - TRANSPARENCY OF WORK

Article 48

The work of the Association is public. Transparency of work is achieved through direct informing and through the means of public media for more important activities. To all members will be granted insight into activities in all areas in which this Association operates, as well as planning of further activities.

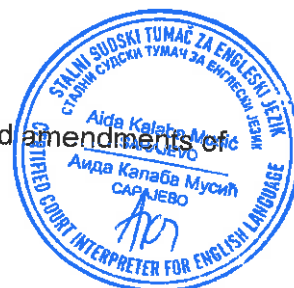
Article 49

Members of the Association have to be regularly informed about the work of the Association. The Director of the Association is responsible for transparency of work.

XV - PROCEDURE FOR CHANGES AND AMENDMENTS OF STATUTE

Article 50

The General Assembly is competent for the issuance of Statute, changes and amendments of the Statute and other general acts defined by the Statute.



Amendments to the Statute of the Association are adopted by the General Assembly, by a two-third majority of the total number of members.
Initiative for amendments of the Statute can be submitted by 2/3 of members of the Association.
Initiative is submitted to the Management Board, which will prepare a draft text of amendments of the Statute.

Article 51

The Association may, apart from the Statute, have other general acts.
Bodies of the Association may issue general acts of the Association: Rulebooks, Rules of Procedure and Decisions which must be in accordance with the Law and with this Statute.

XVI - BUSINESS SECRET

Article 52

Business secret of the Association includes documents and data whose disclosure to unauthorized persons would harm the interests and reputation of the Association, the organizations with which the Association is connected, sponsors and donors.

Article 53

Employees, members of the Association and persons who have insight into data that are considered a business secret are obliged to keep business secret. To the contrary they will be sanctioned in accordance with the Rulebook on business secrets and other related acts.

XVII - PRIZES AND AWARDS

Article 54

The Association may award annual prizes, and other appropriate prizes and awards that will be determined by a special decision of the General Assembly.
The Association awards recognitions to individuals, organizations or communities for merits in achieving the program goals of the Association.

XVIII - MERGING OR DIVISION IN ANOTHER ASSOCIATION

Article 55

The Association may merge or divide into other Association in accordance with the Law.
The decision mentioned in the previous paragraph is made by the General Assembly by a two-thirds majority vote of all members of the General Assembly of the Association.

XIX – MANNER OF GENERATING OF FINANCIAL STATEMENTS AND REPORT OF WORK

Article 56

The General Assembly at its regular annual session adopts the Financial statement and the Report of work for the previous year.



The Association is obliged to keep business records properly in accordance with generally accepted accounting principles and to make financial statements in accordance with relevant laws.

Article 57

In the seat of the Association, within deadlines defined by the Law or by decisions of the General Assembly, the following documents shall be kept:

- Statute;
- annual calculation of business operations of the Association, with balance sheet and income statement;
- records and Decisions of the General Assembly, of the Management Board and of the Director of the Association;
- acts of current correspondence and other acts related to the work and business operations of the Association.

Article 58

The Association may cease its work voluntarily based on a decision of the General Assembly or by force of law.

The initiative for the termination of work of the Association may be given by 1/3 of members of the Association, if:

- if the period of twice as long has passed from the period necessary to hold the General Assembly confirmed by this Statute, and the General Assembly of the Association has not been held,
- if the number of members of the Association is reduced under number three, and the competent body of the Association within three months of emergence of such circumstance fails to issue a decision on admission of new members of the Association.

A decision on voluntary termination of work is made by the General Assembly of the Association by the two-third majority of all members of the General Assembly of the Association.

The General Assembly appoints the liquidator of the Association by decision referred to in previous paragraph.

At the same time, the General Assembly makes a plan of liquidation of the Association, by which is determined the distribution of assets, rights and obligations of the Association in accordance with the Law and this Statute, given that primarily it is necessary to settle all legal and contractual obligations.

Article 59

The remaining assets, after settlement of obligations, will be awarded to other Association, which performs the same or similar statutory activity, based on the decision of the General Assembly of the Association.

Article 60

The Association terminates its business operations by the force of law in accordance with article 51 a) of the Law.

XIX - FINAL PROVISIONS

Article 61



The General Assembly of Association provides interpretation of provisions of this Statute.

Article 62

The Statute - consolidated text, becomes effective on the day of the most recent change certified by the Ministry of Justice dated 12.11.2021.

No: 02/21
Sarajevo, 12.11.2021

The Chair of the Assembly
Nidžara Abadžić

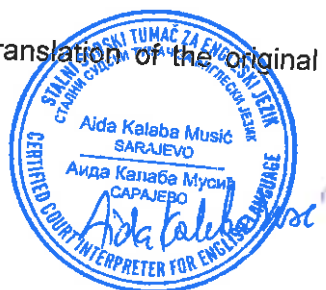
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Sarajevo, 21 July 2023

Aida Kalaba Musić

Certified Court Interpreter for English Language



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of Bosnia and Herzegovina

Number: UP09-07-1-1080/17
Sarajevo, 28.06.2017

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/name illegible/

/signature duly affixed
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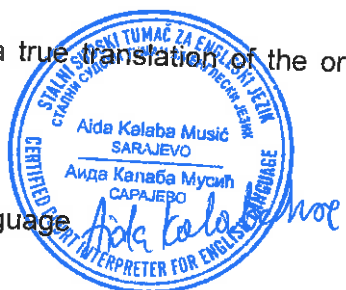
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